

## **REPORT 15**

**PRESENTED AT ANNUAL MEETING 5TH JUNE, 2014**

**APPOINTMENTS TO OUTSIDE BODIES FOR THE 2014/2015  
MUNICIPAL YEAR**

Appointments to Other City Council Forums

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBF1	Adoption Panel	Councillor Mrs Miks NB (i) Member appointed must be Member of Scrutiny (ii) Member must be CRB checked	Councillor Mrs Miks	Considers the placement of children for adoption bearing in mind background information on the child/proposed placement given to the panel.	Meets fortnightly
OBF2	Coventry School Admissions Forum	Councillor Kershaw CBE Councillor Blundell	Councillor Kershaw CBE	Statutory Body - considers admission matters.	Meets twice yearly
OBF3	Fostering Panel	Councillor M Mutton	Councillor M Mutton	Considers the placement of children for fostering bearing in mind background information on the child/proposed placement given to the panel.	25 meetings per year

Appointments to Partnership Organisations

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 MEMBER	LEAD	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBP1	Children and Young People's Commissioning Board	Cabinet Member (Children and Young People) - Councillor Ruane Cabinet Member (Education) - Councillor Kershaw CBE Shadow Cabinet Member (Children Young People) - Councillor Mrs Lepoidevin	Councillor Ruane		Ensures that within the context of the Children Act 2004 services are jointly and efficiently commissioned	Meets monthly
OBP2	Council of Governors of the Coventry and Warwickshire Partnership Trust	Councillor Hetherton Mark Godfrey - Deputy	Councillor Hetherton		To manage the transition to become a NHS Foundation Trust.	
OBP3	Coventry and Warwickshire Local Enterprise Partnership Board (LEP)	Councillor Mrs Lucas Councillor Maton	Councillor Mrs Lucas		To drive Local Enterprise Partnership for the area, which was approved by Government on 28th October, 2010.	Six full Board meetings held per year. Anticipated AGM will be held in September prior to the Board meeting for that month.
OBP4	Coventry and Warwickshire Local Enterprise Partnership: Local Transport Body	Councillor Maton	Councillor Maton		To deal with devolved Government funding for the 2015-2019 period for Major Transport Schemes.	Meetings held ad-hoc (but anticipated to be an average of three per year).

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 MEMBER	LEAD	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBP5	Coventry Fairtrade City Steering Group	Councillor Lancaster Councillor Hammon	Councillor Lancaster		A group of individuals and organisations from across Coventry who are working together to achieve Fairtrade City Status.	Meets bi-monthly
OBP6	Coventry Learning Disabilities Partnership Board	Councillor Gingell Councillor Taylor OBE	Councillor Gingell		Brings together key partners to create a joint strategy for the future shape of services to people within the remit of the Board; to develop a commissioning strategy and to improve services across the City.	Meets monthly. Does not hold an AGM
OBP7	Coventry Partnership	Councillor Mrs Lucas Councillor Townshend Councillor Maton Councillor McNicholas Councillor Blundell Councillor Andrews	Councillor Mrs Lucas		The Partnership is made up of senior people from Coventry's key public, private, community and voluntary organisations to "Improve mainstream services to produce better outcomes in the most deprived areas and contribute to sustainable development".	Meets twice per year. Does not hold an AGM
OBP8	Older People's Partnership Board	Councillor Gingell Councillor Taylor OBE	Councillor Gingell		Set priorities, plan future service delivery, monitor the implementation of the Older People's National Service Framework and develop service and Commissioning Strategies for Older people, including Older People with mental health problems.	Meets quarterly. No AGM held

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 MEMBER LEAD	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBP9	Voluntary Action Coventry	Councillor Mrs Abbott Councillor Sawdon	Councillor Mrs Abbott	The umbrella body for voluntary and community organisations in Coventry.	Meets quarterly

Appointments to Outside Bodies

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB1	Albany Theatre Trust	Councillor Kershaw CBE	Councillor Kershaw CBE	To manage the affairs of the Albany Theatre.	Meetings normally held monthly. AGM held in June
OB2	Barr's Hill School Trust Limited	Councillor Walsh	Councillor Walsh	Foundation acting on behalf of the Trust School.	Three meetings held yearly, one per term. AGM held in September
OB3	Belgrade Theatre Trust (Coventry) Limited	Councillor Mrs Bigham Councillor Bailey (Cllr Mrs Bigham, or in her absence Councillor Bailey, are authorised to exercise the Council's vote at General Meetings)	Councillor Mrs Bigham	The promotion, maintenance, improvement and advancement of education or for the encouragement of the arts.	Meets 6 to 7 times per year. AGM held in September.
OB4	Birmingham International Airport Holdings Limited - Board of Directors	Councillor McNicholas (Also authorised to exercise the Council's vote at General Meetings) NB Substitutes not permitted	Councillor McNicholas	Airport Company Board of Directors	Meets four times per year. AGM held in July

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB5	Birmingham International Airport - Consultative Committee	Councillor McNicholas	Councillor McNicholas	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange information and ideas; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates.	AGM held in May
OB6	Blue Coat Academy (Governing Body)	Councillor Chater	Councillor Chater	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term
OB7	Bus Lane Adjudication Service Joint Committee (BLASJC)	Cabinet Member (Public Services) - Councillor Lancaster Cabinet Member (Business, Enterprise and Employment) - Councillor Maton	Councillor Lancaster	Participation in the committee puts in place adjudication arrangements for parking Penalty Charge Notice appeals.	Meetings tend to be held every 3 months

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB8	Coventry Airport Consultative Committee	Councillor Chater Councillor Lakha OBE (substitute)	Councillor Chater	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange information and ideas; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates	Meets every three months
OB9	Coventry Ambassadors Social Enterprise Board	Councillor Mrs Abbott	Councillor Mrs Abbott	To continue the development of Coventry Ambassadors to enable them to play a key role in future events for the City.	tbc
OB10	Coventry and Solihull Waste Disposal Company Limited - Advisory Forum	Councillor Maton Councillor Harvard Councillor Andrews Councillor Blundell (NB Representatives must not be members of Coventry and Solihull Waste Disposal Company Limited Shareholders' Panel)	Councillor Maton	Consider the waste disposal activities and financial results of the joint account for the two Authorities	Meets once per year



	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB11	Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel	Councillor Lancaster (Also authorised to exercise Council's vote at General Meetings) Councillor Townshend (Also substitute for exercising Council's vote at General Meetings) or in the absence of both of the above Chris West (Executive Director, Resources) is the voting representative) Councillor Crookes	Councillor Lancaster	The Shareholders' Panel oversees the operation of the Waste Disposal Company	Meets quarterly
OB12	Coventry Law Centre Limited	Councillor Mrs Bigham Councillor Hammon (NB Councillor Mrs Bigham is a trustee)	Councillor Mrs Bigham	Coventry Law Centre is a charity employing Solicitors and paralegals to offer free legal advice and representation in the areas of housing, immigration, employment and discrimination, education, mental health, community care and welfare benefits, to the people of Coventry.	Meets monthly
OB13	Coventry Refugee and Migrant Centre	Councillor A Khan Councillor Ruane Councillor Birdi	Councillor A Khan	The work of the Centre falls into two main categories: 1. help for asylum seekers in the many problems they face with subsistence, housing, health, racial harassment etc. 2. help set up home for those given leave to remain.	Board meets monthly except for August and December. AGM held in September

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB14	Culture Coventry Trust Board of Directors	Councillor Skipper Councillor Gannon Councillor Hetherton Councillor McNicholas Councillor Sawdon	Councillor Skipper	To oversee operations of facilities	Meets quarterly. AGM held in October
OB15	Foxford School Trust Limited	Councillor Mrs Bigham	Councillor Mrs Bigham	Foundation acting on behalf of the School	Meet at least once per term
OB16	Grace Academy (Governing Body)	Councillor Ruane	Councillor Ruane	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term
OB17	Local Government Association - General Assembly	Councillor Mrs Lucas Councillor Townshend Councillor J Mutton Councillor Blundell	Councillor Mrs Lucas	The LGA General Assembly acts as the "parliament" for local government.	Meets once a year. AGM held in June
OB18	Lyng Hall Trust Limited	Councillor Mrs Fletcher	Councillor Mrs Fletcher	Foundation acting on behalf of the Trust School	Meetings are arranged ad-hoc. AGM held in June
OB19	Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)	Cabinet Member (Public Services) - Councillor Lancaster Cabinet Member (Business, Enterprise and Employment) - Councillor Maton (deputy)	Councillor Lancaster	Participation in the committee puts in place adjudication arrangements for parking Penalty Charge Notice appeals.	Meetings tend to be held every 3 months

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB20	Police and Crime Panel (NB: One further Member is jointly nominated by Coventry City Council and Solihull Metropolitan Borough Council and appointed by the West Midlands Joint Committee - for the July 2014-2015 term of office this will be a Coventry City Council appointment)	Councillor Mrs Lucas Councillor Townshend (substitute) Joint nomination for Coventry and Solihull: Councillor Bains Councillor Welsh (substitute)	Councillor Mrs Lucas	The Police and Crime Commissioners will be held to account on an ongoing basis by the Crime Panel	Meetings to be held every two months. AGM expected to be held in June.
OB21	Regional Flood and Coastal Committee	Councillor Lancaster Councillor Birdi (substitute)	Councillor Lancaster	Consider matters relating to the flood risk programme for the midlands region, capital schemes, maintenance policy, strategy and funding.	Meets quarterly. NB Representative rotates with SMBC
OB22	Seva School Due to open September 2014	Councillor Howells B. Claire	Councillor Howells	Free School underpinned by the Sikh Faith that will operate like an Academy and is funded by Central Government	Meets approx once per term.
OB23	Sidney Stringer Academy (Governing Body)	Councillor Welsh Ms Julie Sullivan - Authority Governor	Councillor Welsh	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB24	SIGOMA (Special Interest Groups of Municipal Authorities)	Councillor Bains	Councillor Bains	Represents most of the large towns and cities in the northern, midland and south coast regions of England, is the collective voice of urban areas across these regions and works to release the opportunities and potential of the communities represented.	Meets monthly. AGM held in July
OB25	Stoke Park School Trust Limited	Councillor Bains	Councillor Bains	Foundation acting on behalf of the Trust School.	Meets quarterly. AGM held in November.
OB26	Tile Hill Academy (Governing Body)	Councillor Maton	Councillor Maton	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term.
OB27	University of Warwick Business Innovation Centre Limited	Councillor Maton (Also authorised to exercise Council's vote at General Meetings)	Councillor Maton	Management board for the body.	Meets three times per year. AGM held in July.
OB28	University of Warwick Science Park Foundation (Probably exiting in Spring 2016)	Councillor Maton (Also authorised to exercise Council's vote at General Meetings) Councillor Skipper (Also substitute for exercising Council's vote at General Meetings)	Councillor Maton	Management board for the body.	AGM held in July

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OB29	West Midlands Employers	Councillor Mrs Lucas Councillor Townshend (alternate)	Councillor Mrs Lucas	An Employers Organisation advising, supporting and representing Authorities in human resource management, industrial relations and employee / organisational development.	The full body is anticipated to meet twice per year.
OB30	West Midlands Fire and Rescue Authority	Councillor O'Boyle (Lead Member for Questions) Councillor Howells (Substitute Member for Questions) Councillor Skinner	Councillor O'Boyle	Statutory responsibilities to the community of West Midlands.	Meets five times per year. NB: Policy Planning Forum, comprising all members, meets eight times per year.

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB31	West Midlands Integrated Transport Authority NB: New governance arrangements come into effect on 04.06.2014 which reduce the number of appointments to one. (OB32 and OB33 below also refer)	Councillor Mrs Lucas Councillor McNicholas - Substitute for Voting purposes	Councillor Mrs Lucas	Leads on strategy, prioritisation, commissioning and seeks new investment on transport for the area and comprises the 7 Leaders of the seven West Midlands metropolitan councils who's focus is on policy and budget.	AGM held in June
OB32	West Midlands Centro Members (Joint Committee) NB: This is a new Joint Committee established as part of the new ITA Governance arrangements (OB31 above refers)	Councillor McNicholas Councillor Mrs Miks Councillor Taylor OBE	Councillor McNicholas	Responsible for operational transport matters and, as required, provide advice to the new ITA on matters referred to them	tbc

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB33	West Midlands ITA Joint Scrutiny Committee NB: 1) This appointment is being made in advance of the establishment of a Joint Scrutiny Committee for the new ITA (OB31 above refers) 2) It is anticipated that one further Member will be jointly nominated by Coventry City Council and Solihull MBC and appointed by the West Midlands Joint Committee.	Councillor Welsh	Councillor Welsh	Required by Government as part of the new governance arrangements for the ITA. Terms of reference, etc, to be agreed.	tbc
OB34	West Midlands Joint Committee	Councillor Mrs Lucas (Leader Voting Member) Councillor Townshend (Substitute Voting Member) Councillor Blundell	Councillor Mrs Lucas	Formerly constituted body of West Midlands District Councils to discharge specific functions concerning the West Midlands.	Meets every three months.
OB35	West Midlands Pensions Committee	Councillor Gannon (Lead Member) Councillor Bains (Substitute Member)	Councillor Gannon	To oversee the pensions administration and investment expenses relating to the West Midlands Metropolitan Authorities Pensions Fund.	Meets every four months

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB36	Whitefriars Housing Group	Councillor Mrs Bigham Councillor Akhtar Councillor Thay Councillor Crookes Councillors Mrs Bigham and Akhtar authorised as the City Council's representative and substitute representative, respectively, to exercise its vote at General Meetings of Whitefriars Services Limited and that Chris West, Executive Director, Resources, be authorised to act as the voting representative in the absence of the Authorised Representative and the Substitute Representative	Councillor Mrs Bigham	Management of Housing Group	Meets four times per year. AGM for Whitefriars Services Limited is held in October.
OB37	Woodlands Academy (Governing Body)	Councillor Hetherton	Councillor Hetherton	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term



Appointments to Charity and Other Non Municipal Year Appointments

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC1	Annie Bettman Foundation	Councillor Mrs Fletcher Councillor Townshend Councillor Skinner Mrs A Brown Mr P Cordle His Honour Donald Hamilton (retired) <b>Nominations for 4 year period, all expire May 2017.</b> <b>Up to 6 appointments who need not be Elected Members</b>	Councillor Mrs Fletcher	Makes payments to persons over 21 and under 40 years of age for assistance in starting a business, any surplus income may be applied for furthering education.	Meets once per year
OBC2	Blue Coat School Foundation	Mrs I Cribdon Mrs J Jackson <b>Yearly nominations</b>	Mrs I Cribdon	Charitable body responsible for property management	Meets two or three times per year
OBC3	Bond's Hospital Estate Charity Trustees	Councillor Townshend ( <b>expires 31st May 2016</b> ) Councillor Mrs Abbott ( <b>expires 31st May 2018</b> ) Mrs S C Forte ( <b>expires 31st May 2017</b> ) <b>Nominations for 4 year period</b>	Councillor Mrs Abbott	Charitable organisation which manages property for the benefit of the elderly.	Meets May, June and July.

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC4	Coventry Association for International Friendship	Councillor Lakha OBE	Councillor Lakha OBE	To bring together organisations and individuals to promote International friendship and to create closer ties between the citizens of Coventry and the people of its twinned towns.	Meets twice a year. AGM held in May
OBC5	Coventry Church (Municipal) Charities Trustees	Councillor Clifford <b>(expires 30th May, 2018)</b> Councillor Kershaw CBE <b>(expires 30th June, 2015)</b> Mrs R Mason <b>(expires 30th June, 2015)</b> <b>Nominations made for 4 year period</b>	Councillor Clifford	Charitable body concerned with the relief of poverty for elderly people.	Meets March, June, September and December
OBC6	Coventry Citizens' Advice Bureau Management Board	Councillor Mrs Abbott <b>(expires May 2017)</b> <b>Nominations made for 3 year period</b>	Councillor Mrs Abbott	Manages the business of the bureau.	Meets bi monthly on the second Tuesday of the month, start at 5.45pm and aim to finish by 7.30pm.
OBC7	Coventry General Charities Trustees	Councillor Mrs Miks Councillor Lakha OBE Councillor Thomas Councillor Crookes Mr M Lapsa Mrs E Eaves Mrs Lancaster Mr W Thomson <b>Representatives can be replaced at any time during their term of office.</b> <b>Renewal of Appointments 17th May 2016</b>	Councillor Mrs Miks	Yearly payment to the vicar and churchwardens of the ecclesiastical parish of St Michael for the poor; yearly payment to the Governors of the Monks Kirby exhibition foundation; relief of persons in conditions of need, hardship or distress in the City of Coventry; the payment of pensions to poor people, preference being given to Freemen of the City; the general advancement of education to persons under 25 years, preference being given to sons and daughters of the City.	Meets monthly. AGM held in January

	ORGANISATION	2014/2015 REPRESENTATIVES	2014/2015 LEAD MEMBER	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC8	Daimler Green Recreational Trust	Councillor M Mutton NB Nominee must be a Radford Councillor <b>Nomination made for 3 year period (Expires May 2017)</b>	Councillor M Mutton	The Community Recreation Trust has been established to take responsibility for the new community facilities being provided at Daimler Green.	Meetings likely to be monthly in the first year of the operation of the trust after which the frequency will be reviewed.
OBC9	Governing Body of City College	Councillor Maton <b>(Expires May 2018)</b> <b>Nomination made for 4 year period</b>	Councillor Maton	College Executive, collective decision making body.	Meets July, September, December and March
OBC10	John Friends Memorial Fund Management Committee	Councillor Clifford Councillor Mrs Bigham Councillor Crookes <b>Nominations made for 3 year period (Expires May 2017)</b>	Councillor Clifford	Gives grants to schools and individuals for the study of astronomy and meteorology.	Meets twice per year
OBC11	Martha Flint and Emma Osmond Educational Foundation	Councillor Clifford <b>Nomination made for 3 year period (Expires May 2017)</b>	Councillor Clifford	To award scholarships, bursaries or maintenance allowances to young persons tenable at any university or other place of learning approved by the governors.	Meets twice per year
OBC12	Sir Charles Barratt Memorial Foundation	Councillor Innes Councillor Crookes (NB: nominees must be elected members.) <b>Yearly nominations</b>	Councillor Innes	Charitable body that gives grants for musical instruments.	AGM held in January

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OBC13	Soothern and Craner Educational Foundation	Councillor Mrs Abbott Councillor Mrs Miks Councillor Thomas Councillor Taylor OBE <b>All nominations expire May 2017.</b> <b>Nominations for a 3 year period</b>	Councillor Mrs Abbott	To assist girls of Friends (Quakers) in Coventry and other girls in the City by means of monetary grants.	Meets once per year. AGM held in July/August
OBC14	Swillington's Charity Trustees	Councillor Lancaster Councillor Townshend <b>Yearly nominations</b>	Councillor Lancaster	Charity for the general benefit of the poor in the City of Coventry	Meets every two months
OBC15	Tansley Charity Trust	Councillor Auluck Councillor Mrs Abbott Councillor Caan Lord Mayor <b>Nominations made for a 3 year period.</b> <b>Expires May 2017</b>	Councillor Auluck	To award grants to elderly or infirm women.	Meets June and December. Any additional meetings on an ad hoc basis
OBC16	Tom Mann Centre Trust Management Committee	Councillor Chater (Trustee) Councillor Lakha OBE Councillor Thay <b>All nominations expire May 2017.</b> <b>Nominations made for 3 year period.</b>	Councillor Chater	Charity fund to promote the life of Tom Mann and his involvement with Trade Unions.	Meets once per year
OBC17	University of Warwick - Advisory Board of the Institute of Education	Councillor Kershaw CBE Ruth Snow <b>All nominations expire May 2015.</b> <b>Nominations made for 3 year period</b>	Councillor Kershaw CBE	Oversees the Activities of the University of Warwick Institute of Education	Meets twice yearly, usually April and November.

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OBC18	William Proffitt's Charity	Councillor Auluck Councillor Mrs Abbott Mr W P Thomson <b>Yearly nominations</b>	Councillor Auluck	Education of the poor, money distributed to the Charities and Schools in the parish of Foleshill	Meets March and December